

Summary of Landlord Fees and Services

<p>* Please be advised that all figures quoted are subject to VAT ✓ Inclusive N/A Not Available</p>	<p>Tenant Find Only (Landlord Managed) Fee of 1 months' rent (subject to a min fee of £595.00)</p>	<p>Tenant Find & Rent Collection (Landlord Managed) 8% plus Fee of 70% of 1 months' rent (subject to a min fee of £595.00)</p>	<p>Full Management 12% plus VAT (subject to minimum monthly fee of £75.00) Multiply property discounts by separate agreement</p>
Marketing	✓	✓	✓
Tenant Referencing/ right to rent	✓	✓	✓
Arranging Safety Checks	✓	✓	✓
Deposit Registration	£25.00 per annum	✓	✓
(EPC) Energy Performance Certification	£95.00	£95.00	£95.00
Inventory	£80.00 - £175.00	£80.00 - £175.00	£80.00 - £175.00
Utility Notification	£35.00	✓	✓
Standing Order Setup	£35.00	✓	✓
Preparation of Tenancy Agreements	£50.00	✓	✓
Property Check Out Inspection	£75.00	✓	✓
Preparation and Issuing Notices	£50.00	✓	✓
Lease renewals/ extensions	£50.00	✓	✓
Negotiating Deposit disputes	£175.00	£175.00	£175.00
Rent collection	N/A	✓	✓
Monthly Statements via email	N/A	✓	✓
Monthly Statements via post	N/A	£12.00	£12.00
Annual Statements	N/A	£60.00	£60.00
Interim Property Inspections (6 monthly)	N/A	£60.00	✓
Compliance Inspection & Legionella Risk Assessment	£25.00 - £95.00	£25.00 - £95.00	£25.00 - £95.00
24 Hour Emergency contact number	N/A	N/A	✓
Arrange Maintenance and Repairs up to £500.00. (Work completed at over this amount is subject to a 10% charge for organisation and management)	N/A	N/A	✓
Assisting with Insurance claims	N/A	N/A	£95.00 per hour
Arranging Key Cutting	£25.00	£25.00	✓
Court Attendance	£95.00 per hour	£95.00 per hour	£95.00 per hour
Additional Property Visits	£60.00	£60.00	£60.00
Vacant Property Visits	£60.00	£60.00	£60.00
Accompanied Viewing Service	✓	✓	✓
Rightmove Advertising	✓	✓	✓
Salisbury Journal Advertising	£18.00	£18.00	£18.00
Property Appraisal	✓	✓	✓
Debt Management of rent arrears	N/A	£95.00 per hour	✓
Arranging for Mail redirection	N/A	N/A	N/A
Vacant Property Management	N/A	£75.00 pcm	✓
Arranging for CO2 or Smoke Alarms	£25.00	£25.00	✓
Additional work not listed (agreed in writing between parties) e.g. Planning advice/ portfolio valuation, special	£95.00 per hour agreed in writing prior to commencement	£95.00 per hour agreed in writing prior to commencement	£95.00 per hour agreed in writing prior to commencement

advertising.			
Set- up Fee	£150.00	£150.00	✓